

5.1 A - Documentation describing documents

5.1.1 AA - Administrative documents

5.1.1.1 Description

IEC 61355-1 definition: Documents preceding a document set which provide general information about its contents.

TIM Wind comment: In the Wind Industry administrative documents carry administrative information for document handling. The type can also be used for empty templates and title blocks to communicate agreed format, layout, and metadata.

5.1.1.2 Related DCCs

If the main content of a document does not fit the above description, use the corresponding DCC instead of AA:

DCC	Main class (A2)	Sub class (A3)	Remark
AC	Documentation describing documents	Explanatory documents (regarding documents)	Explanatory documents where documentation describing documents

5.1.1.3 Typical contents

- Title of document (set)
- Reference designation of document set
- Reference to other document sets
- Information on validity
- Information on status
- Information on purpose

5.1.1.4 Examples

- Cover sheet (D00021)
- Title sheet

5.1.2 AB - Lists (regarding documents)

5.1.2.1 Description

IEC 61355-1 definition: Documents providing information about the contents of a document, document set, or documentation itself.

TIM Wind comment: This shall be in table or list format and could typically encompass a document register listing all document titles, categories, delivery dates, etc. for a specific entity or an extracted bill of documentation for a product or component.

5.1.2.2 Related DCCs

If the main content of a document does not fit the above description, use the corresponding DCC instead of AB:

DCC	Main class (A2)	Sub class (A3)	Remark
BD	Management documents	Project control documents	Use for Document interchange list (transmittal)

5.1.2.3 Typical contents

- Drawing / document list with associated metadata

5.1.2.4 Examples

- List of contents (D00023)
- List of documents (D00022)
- Main document (D00130)
- Contractor document list (CDL)
- Master document register (MDR)
- Master document list (MDL)

5.1.3 AC - Explanatory documents (regarding documents)

5.1.3.1 Description

IEC 61355-1 definition: Documents providing information about the documentation and its structure. Used to provide guidance on how to read and use a given document or to provide information on the structure of a documentation system.

TIM Wind comment: Used for documentation which contains information about other documentation or documentation structure, typical example would be a guide on how to use a document template, guidelines on how to read a document or a diagram depicting relationships between documentation. It can also be used for documents providing guidance on how to create and format documentation, such as a style guide for technical documentation.

5.1.3.2 Related DCCs

If the main content of a document does not fit the above description, use the corresponding DCC instead of AC:

DCC	Main class (A2)	Sub class (A3)	Remark
AA	Documentation describing documents	Administrative documents	Can be used for empty templates and title blocks to communicate agreed format, layout, and metadata
DB	General technical information documents	Explanatory documents	Documents providing general information that facilitates the technical understanding of a system, and/or the reading and understanding of other documents

5.1.3.3 Typical contents

- Guidelines
- Flow chart/network map

5.1.3.4 Examples

- Documentation description (D00132)
 - Documentation structure diagram (D00133)
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